GUIDELINE

FOR THE AWARDING OF SCHOLARSHIPS

IN ACCORDANCE WITH § 3 PARAGRAPH 1 NO. 8 NHG

I. IN CONJUNCTION WITH THE DECREE OF THE MWK - STATE SCHOLARSHIP OF LOWER SAXONY GRANTING OF SCHOLARSHIPS

- DATED 12.07.2023 - 25-70 006/N-108-6 -

Resolved at the ... meeting of the Executive Committee on ...
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Preamble

The Ministry of Science and Culture of Lower Saxony (MWK) has granted Osnabrück University funds in the amount of 69,500 euros to award scholarships as part of the "Landesstipendium Niedersachsen 2023" program. These scholarships are to be awarded in accordance with the following provisions.

§ 1 Quotas and award criteria; amount and type of scholarships

(1) Of the funds available for scholarships, provided there are sufficient applications, the following are generally awarded

1. 75% awarded to students in undergraduate degree programs or in consecutive Master's degree programs; students in undergraduate degree programs must be enrolled in at least the second semester, students in Master's degree programs must be enrolled in at least the first semester. Notwithstanding § 2 paragraph 2 sentence 2 of the guideline, only those who have not exceeded the standard period of study at the beginning of the winter semester 2023/2024 are eligible to apply.

2. 15% to foreign students who are enrolled in undergraduate or Master's degree programs and are seeking a degree; otherwise, no. 1 applies;

3. 10% to students in undergraduate degree programs who are enrolled in their first university semester.

In justified individual cases, the awarding committee (§ 3) may deviate from the quotas specified in numbers 1 to 3.

(2) Scholarships are awarded on the basis of special achievements or outstanding aptitudes, which are primarily assessed on the basis of performance overviews prepared by the respective applicants; in the case of para. 1 no. 3, on the basis of the Abitur grade. In addition, a completed or current period of study abroad is taken into account as a special achievement. In accordance with the decree of the MWK dated 12.07.2023 - 25-70 006/N-108-6 - the family educational situation, particularly difficult starting and general conditions for particularly talented students due to flight or war, as well as activities in student or academic self-administration, voluntary work and other special social circumstances are also taken into account as selection criteria. In the case of foreign students with equivalent achievements, the degree of need shall be decisive. The OECD list of developing countries current at the time of the decision is used to assess neediness. The criteria must be fulfilled at the time of application; in the case of merit criteria, only achievements that were completed no more than 12 months ago can be considered.

(3) Funding in accordance with these guidelines is excluded if students are already receiving another scholarship. There is no legal entitlement to the award of a scholarship.

(4) Scholarships are awarded in the amount of 500 euros each; they are granted as a one-off payment. The one-off payment is made at the latest at the beginning of the semester following the approval decision.

§ 2 Tender and application procedure

(1) Scholarships in accordance with these guidelines must be advertised publicly at the university; placement on the Internet is obligatory.

(2) Scholarships are only awarded upon electronic application by the respective applicant. For the application, the web-based form provided on the Osnabrück University website as part of the call for applications must be completed digitally, signed and sent by email to landesstipendien@uni-osnabrueck.de together with the supporting documents specified in the application form in PDF format. Osnabrück University reserves the right to randomly check the documents sent and to request the original document or a verified document. Applicants who can credibly demonstrate that it is unreasonable or impossible for them to participate in the digital application process are permitted to submit applications and documents in paper form to the Registrar's Office, Neuer
Graben 27, 49074 Osnabrück. The application must be addressed to the Vice President for Studies and Teaching, Prof. Dr. Jochen Oltmer; the deadline regulation remains unaffected.

(3) 1Students enrolled at Osnabrück University are eligible to apply. 2 Repeat applications are permitted.

§ 3 Award procedure

(1) 1Scholarship holders are selected by a central selection committee chaired by the Vice President for Academic Affairs. 2In addition to the chairperson, the committee includes the Dean's spokesperson and the heads of the Department of Student Affairs, the International Office and the Central Reporting Office, each with voting rights. 3The members may be represented; representation is limited to cases of absence.

(2) The selection committee makes its decision on the awarding of scholarships in accordance with § 1 and in compliance with the formulated criteria in a closed meeting.

(3) 1The selection committee is quorate if at least four of the voting members, including the chairperson, are present. 2 Selection decisions are made by simple majority.

(4) The decisions of the selection committee and the considerations on which they are based must be recorded in minutes.

(5) In all other respects, the provisions of the General Rules of Procedure of Osnabrück University apply.

§ 4 Withdrawal/revocation of authorization and reclaim

1Osnabrück University may withdraw or revoke the approval of a scholarship for good cause in accordance with §§ 48ff of the Administrative Procedure Act (VwVfG) in the currently valid version. 2Such a reason exists in particular if the scholarship has been obtained through incomplete or incorrect information.

§ 5 Entry into Force

This directive shall enter into force immediately after the Executive Committee has passed a resolution.