

Manfred Horstmann-Haus der internationalen Begegnung

University Guesthouse

Conditions for the use of the guest house

I. Rental prices for children, prices for the weekly cleaning and final cleaning services

Children under 3 years are free and children older than 12 years pay the full rental price.

Rental prices for children from 3 to 12 years:

Duration of lease	Price *
1 week	20.00 €
2 weeks	31.50 €
3 weeks	42.00 €
4 weeks	51.00 €

* The rental price for children between 3 and 12 years is the same for all apartments.

For the weekly cleaning service the following costs will be charged together with the monthly rent. Please note: If the stay is shorter than one month this fee will not be charged.

At the end of the stay the listed fee will be charged for final cleaning. In case more intensive cleaning work will be necessary, the costs involved will be charged.

Prices for the weekly cleaning service *:

Apartments		Fee for cleaning service *
Type	No.	
1-bed	2, 6, 7	25.00 €
2-beds	8	35.00 €
3-beds	1	43.00 €
	3	51.00 €
	4	47.00 €
	5	35.00 €
4-beds	9	45.00 €
	10	59.00 €

* costs calculated according to square meters

Prices for the final cleaning *:

Apartments		Fee for final cleaning *
Type	No.	
1-bed	2, 6, 7	70.00 €
2-beds	8	100.00 €
3-beds	1	120.00 €
	3	140.00 €
	4	130.00 €
	5	100.00 €
4-beds	9	120.00 €
	10	160.00 €

* costs calculated according to square meters

II. Rental period

The minimum rental period is one week and the maximum one year. Extensions of tenancy agreements are only possible in exceptional cases.

III. Payment

Rental invoice will be provided. The rent must be paid to the »Studentenwerk Osnabrück«.

Due date of the rent payment:

- When renting an apartment for up to one month, payment is due immediately after moving in.
- When renting for more than a month, payment is due a month in advance.

The reservation can be cancelled free of charge up to 30 days before the announced arrival. Thereafter a cancellation fee of 50% of the rent will be charged.

In case of delayed arrivals or earlier departures the complete rent has to be paid.

IV. General indications

The guest house is a non-smoking area.

Arrivals, departures and the handover of the keys should take place during the office hours (Mon, Tue, Thu, from 9 am. to 1 pm.) at »Manfred Horstmann-Haus der Internationalen Begegnung«, Lürmannstr. 33, 49076 Osnabrück. Variant arrangements can be made with the guest house management (phone +49 541 60 90 90, Fax +49 541 60 90 999, E-mail: gaestehaus.uni-osnabrueck@t-online.de).

On the **day of arrival** guests can move into the apartment from 12 am, Mondays from 3 pm.

On the **day of departure** guests are asked to check out by 11 am.

Please report any damages or missing items immediately. The guest is liable for any damages caused by him/herself or any member of the family. The University is not liable for any injury or damage to people or objects in the house or on its grounds.

In case of conflict, accommodations will be provided according to the following list:

Priority 1: international guest professors

Priority 2: PhD students

Priority 3: other international guests

Priority 4: German guests

V. Registration

Please return the registration form to the University Guesthouse:

Lürmannstraße 33

49076 Osnabrück

Fax: +49 541 60 90 999

E-mail: gaestehaus.uni-osnabrueck@t-online.de