

Declaration of honour for top-ups to the Erasmus+ scholarship

We only need this declaration from you if you are eligible for one of the Erasmus+ Top-Ups. Please print out and complete the template and submit the form and any supporting documents with your application for Erasmus+ internship funding. The lump sums will be taken into account when calculating your Erasmus+ grant.

I hereby certify that I, _____, born on _____ in _____, will complete an BIP at _____, in _____ from _____ to _____.

and am eligible to apply for the following top-ups in the Erasmus+ programme (please tick, add travel days if needed and note the explanations on page 2):

	Top-Up	Funding (long term)
☐	Top-Up for „Green Travel” ¹ _____ additional days of individual support (max. 4)	Up to 4 additional days of individual support
☐	Top-Up for first generation academics	
☐	Top-Up for working students	
☐	Top-Up for students with kids abroad ²	
☐	Top-Up for students with a disability (from GdB 20)	
☐	Top-Up for students with a chronic illness ³	

I have been informed about the conditions and criteria of the individual Top-Ups and I am aware that I must submit proof of my Top-Up application to the International Office of Osnabrück University for review upon request (exception: Top-Up students with a child, chronic illness or disability; in this case, proof is mandatory).

I have provided all information to the best of my knowledge and belief and acknowledge that in the event of false statements, I must repay the approved funds in part or in full to Osnabrück University.

Participant

Place, date

Signature (Student)

¹ By applying for this top-up, you agree to keep the original proof of arrival/departure for 5 years and to submit it to the International Office of Osnabrück University for examination upon request.

² When applying for this top-up, you agree to submit proof that the child belongs to you and will be travelling with you (e.g. birth certificate and travel ticket).

³ When you apply for this top-up, you agree to submit proof (e.g. confirming medical certificate or disability card).

Explanations of the top-ups

Duration of Mobility	Funding Amount	Top Up Fewer Opportunities	Top-Up for „Green Travel“
Day 5 – 14 of physical mobility	79 €/ day	Fewer Opportunities: 100 € one-time amount	up to 4 additional travel days
Day 15 – 30 of physical mobility	56 €/day	Fewer Opportunities: 150 € one-time amount	up to 4 additional travel days

Travel grant:

Travel distance	Standard Travel	Green Travel
10 and 99 KM	28 EUR	56 EUR
100 and 499 KM	211EUR	285 EUR
500 and 1999 KM	309 EUR	417 EUR
2000 and 2999 KM	395 EUR	535 EUR
3000 and 3999 KM	580 EUR	785 EUR

1. Top-Up for „Green Travel“

You can apply for this top-up if you will be travelling to the partner university for the main part of the journey (arrival and departure) using one of the following low-emission modes of transport (at least 50% of the journey):

- Train
- Carpool
- Bus
- Bike or Walk

There is the possibility of funding up to 4 additional days of individual support.

When applying, you undertake to keep the original proof of arrival/departure for 5 years and/or to submit it to the International Office of Osnabrück University for examination upon request.

2. Top-Up for first time academics

Students whose parents have not obtained an academic degree (university or university of applied sciences, vocational academy) can apply for this top-up. Degree courses completed abroad by one of the parents that are not recognised as such in Germany count as an academic degree, so there is no entitlement to a top-up amount.

3. Top-Up for working students

Students in employment can receive a monthly lump sum in addition to the mobility grant. The following conditions must be met:

- The activity must have been carried out regularly and without interruption for at least six months before the start of the semester abroad.
- The monthly earnings must be between EUR 450.00 and less than EUR 850.00 (net earnings from all activities per month added together).
- The activity is carried out in a contractual relationship subject to social security contributions
- The activity in Germany is not continued during the stay abroad.

Students who are self-employed and students who are studying part-time are excluded from this top-up.

4. Students with Children

Students who are travelling abroad with their child/children to study can receive this top-up. When applying for this top-up, you undertake to submit proof that the child belongs to you and will be travelling with you (e.g. birth certificate and travel ticket).

5. Students with a disability (degree of disability (GdB) 20 or more) or chronic illness

Students with a degree of disability (GdB) of 20 or more or a chronic illness who are receiving Erasmus+ funding to study abroad can apply for this top-up. When applying, you undertake to submit proof of your disability or chronic illness (e.g. confirming medical certificate or disability pass; notification from the state social welfare office). In the case of a chronic illness, the proof must include evidence that additional financial requirements are incurred abroad due to the chronic illness.